

# **Bilbrook Parish Council**

## **Clerk's Report – November 2017**

- Request via south Staffs Street Scene for dog signs to be put up in “Jubilee Wood”, off Watery Lane as there is an issue with dog fouling on the path. Street Scene have advised the resident they no longer erect dog signs and responsibility has been passed to the parishes to put them up.
- Email received from SSC Senior Arboriculture Officer that poplars will be removed from the i54 site adjacent to the canal as they have become dangerous. These will be replaced with the native Black Poplar.
- Confirmation received from SSC that the Sign on Lawn Lane is sited on the approach to Bilbrook itself and is in the correct place. They do not erect parish boundary signs only street nameplates and village nameplates. Staffs CC do erect boundary signs but only on entry to the County on certain main roads.
- Query from resident question if is legal for Estate agents to advertise properties in Bilbrook as being in Codsall. Advised them to contact the post office who list the properties as being in Codsall.
- Following complaints from a resident and the open spaces working party, email sent to Codsall Community High School requesting signs for their open days to be taken down now that the events are over. Signs now removed.
- Following a complaint, request sent to South Staffs Council regarding advertising signs on the flats above Duck Lane Shops
- Resident Complaint regarding weeds on Barnhurst Lane. Request sent to Highways to clear it.
- Criminal damage to two benches on the Twentyman playing fields. Benches have been removed and the incident reported to the police. (Incident number is 19/10/2017 155. Crime number N1/81984/2017)
- South Staffs Council Monitoring Officer informed of the newly Co-opted member of the Council, Dan Allen
- Twentyman playing fields “churned” up by a motorbike reported to 101. Incident already reported. Police attended but assailant got away. (Incident number is 23/10/2017 504.)
- Complaint received via Perton Parish Council regarding the anti-slip surface on the i54 Walkway. Details of the Management company (Bullys) forwarded to Perton Parish Council clerk.
- A new resource of for local councils has been launched “Highways and Rights of Way – Your choices” website:- [www.highwaysyourway.info](http://www.highwaysyourway.info). It includes information on the Rights of Way consultation which runs until 25<sup>th</sup> December 2017.
- Souths Staffs Strategic Housing and economic land availability assessment. (SHELAA) The call for sites form is now available at [www.sstaffs.gov.uk/callforsites](http://www.sstaffs.gov.uk/callforsites) The form should be submitted by 10<sup>th</sup> November 2017.
- Parish Clerk attended SPCA training on Budgets, Precepts & Annual Returns on 16<sup>th</sup> October.

### **Items emailed to Councillors**

Oct 5, 12, 19	SPCA Bulletins
12.10.17	Locality 4 Police accountability Forum - Wed 15th Nov 2017 (non-district councillors only)
12.10.17	Elections update for Parishes
13.10.17	Councillor Contact Details
16.10.17	Site Allocations Document (SAD) Examination
17.10.17	Community Messaging: Three Drug Warrants Executed 13/10/17- Bilbrook
19.10.17	Bilbrook Housing Needs Survey Report

### **On-going Matters**

Parish Standard & Accessories	Now received. To be blessed by Rev's Simon Douglas of Holy Cross Church at the November Parish Council Meeting. Members grant application form to be completed by the Clerk.
BPT website	<a href="http://bilbrookparishcouncil.gov.uk">bilbrookparishcouncil.gov.uk</a> domain name approved.

Twentyman Playing Fields Assoc.	Legal advice being sought.
Flower beds by Lane Green Shops	All work now complete.
Joey's Lane Car Park Registry	Staffs County Council have submitted the application to the Land Registry. 06/09/17 – SCC confirmed still not heard anything.
Local Council Award Scheme	Working Party – Cllrs Chapman, I Fieldhouse & N Caine.
Parking restrictions - Carter Avenue	To be addressed in the 2018-2019 County Highway Budget. Suggestions welcomed on other neighbouring roads this could be extended to.
Electronic Banking	Clerk to look into this.
New Office Printer	Three Quotes requested. On hold as printer is now working.
Pre-payment card	Finance Committee to look into the card used by another Parish Council.
Signs on the Village Green and Changing Room Roof	To be discussed by the Twentyman Committee.
Village Defibrillators	First training took place Sat 21 <sup>st</sup> October. A second course to take place on Sat 4 <sup>th</sup> November 10am-12noon at Bilbrook Village Hall. Bilbrook Medical Centre Posters publicising the locations of the defibrillators have been distributed to local businesses.
Bilbrook Court	Awaiting confirmation from SSHA that the intercom has been fixed.
"No Cycling" signs on the alleyway between Bilbrook Road and Cherry Tree Gardens.	Request sent to Staffs County Council Highways requesting "No Cycling" signs be reinstated on the alleyway. They have confirmed the sign has been collected the works still outstanding 20.10.17
Weight restrictions on Pendeford Hall Lane.	Request sent to Mark Sutton, County Councillor Brewood Division.
Complaint from resident regarding CCTV on Lane Green Road	Meeting took place between the resident, Cllr V Chapman and a representative from South Staffs Council.
Twinning Association 20th Anniversary – April 2018	Quote received for fingerpost as a guide. £932.21. Quote forwarded to Codsall Parish Council.
Request from Cllr Caine for weeds to be removed from Orchard Lane School Gate	Request sent to Staffs County Council Highways Confirmation who confirm that the weeds have been removed.
Christmas Light Switch on	Scheduled for 6.15pm on Friday 24 <sup>th</sup> November.
Remembrance Day Service and Act of Remembrance	Sunday 12 <sup>th</sup> November. 10am at Holy Cross Church, Bilbrook

### **Planning Applications received between meetings**

Details can be found at: [www.sstaffs.gov.uk/planningfiles](http://www.sstaffs.gov.uk/planningfiles).

All applications to be reviewed at Full Council Meeting

### **Enforcement Cases**

None received this month

### **Planning Decisions Issued**

None received this month

### **Publications Available in the office**

None received this month