

Bilbrook Parish Council

Clerk's Report – December 2017

- Small Business Saturday – Saturday 2nd December.
- SPCA Annual General Meeting – Monday 4th December 2017, Staffordshire Place One 6.30pm
- Complaint via South Staffs Council regarding dog walkers taking their dogs into the centre of Twentyman Playing Fields. Complaint passed to Twentyman Committee.
- Condolences sent from a representative of the Friends of Bilbrook and several residents on the passing of Cllr Robert Marshall forwarded to Cllr V Chapman who is collating them for Robert's family.
- Email from resident regarding the consultation on how long wreaths should remain on the War Memorial. No responses have been received from other residents regarding this issue and therefore a Christmas Wreath will be put on the War Memorial by the Parish Council on behalf of the residents of Bilbrook and the poppy wreaths will be removed in January 2018 in line with Parish Council decision in November 2016.
- Email received from resident regarding Orchard Lane Parking and Pavements. Cllrs V Chapman & P Fieldhouse looking into this.
- Simon Griffiths, Community Highway Liaison Officer will be leaving his position on 22nd December
- Email from the Police & Crime Commissioner for Staffordshire requesting Parish Councils to contact his department if they are interested in procuring interactive speed signs collectively so that all pay less. Expression of interest sent as the Parish Council is looking into a sign at Dam Mill.
- Broken Light on the Alleyway from Lime Tree Gardens to Bilbrook Road reported by Cllr G Price passed to Highways. REF: 17264830. PCSO to patrol the area as there has been anti-social behaviour there.
- J Littleton, Enforcement Officer at South Staffs Council be leaving on 31st December
- Confirmation of the take-over of Citizens Advice South Staffs by the Citizens Advice Staffordshire South West on 31st October 2017
- Street Homelessness Survey - 15th November 2017 completed and returned. The Parish Council is not aware of anyone sleeping rough in Bilbrook.
- Knocked over Litter Bin on Lime Tree Gardens reported to South Staffs Council.
- Request received from the Twentyman committee to have a meeting to discuss workmen's time.
- Email received via Cllr Fieldhouse from Friends of Bilbrook informing that they found a number of small silver canisters while litter picking on Bilbrook Road. Information passed on to the local PCSO's. They confirm they were aware of this and regularly check the area.
- Request to trim a tree on the Fields by the Allotments by contractors working on behalf of the company which maintains the phone mast. South Staffs Tree Officer has approved the request. Contractors to liaise with Farmer for access.
- Following a request from Cllr D Allen, Highways contacted to clear debris from a Road Traffic Accident on Lane Green Road.
- Request from contractors working for Severn Trent to undertake drainage works on the road leading up to the sewage works. Meeting to be arranged between them and Cllrs V Chapman & P Fieldhouse.
- £44.50 raised for children in Need at the Christmas Light Switch on. £136.18 raised by Rotary for Compton Hospice and other local charities and worthy causes.
- Confirmation received from South Staffs Council that they can offer an on-going legal advice service or a one-off service just on GDPR compliance. Request sent for costs.
- Cllr I Fieldhouse and the Clerk visited Codsall Parish Council to view their accounting system, QuickBooks
- Election Notice in respect of Vacancy for the Late Robert Marshall will go up on Monday 4th December.
- Request from resident for dog fouling signs and for a grass verge to be removed on Lane Green Road. Yellow stencilled signs sprayed on pavement along Lane Green Road by the workmen. Request sent to South Staffs

Council Street Scene for signage near to the property. Staffs County Highways inform they do not permit the removal of grass verges as it encourages vehicles to park on the footway. Due to the cost of removing the grass and tarmac, this also sets a precedent for other verges within the vicinity.

- Confirmation received from the External Auditor that fixed Assets should be recorded Net in the Fixed Asset Register and the adjustments they previously requested to re-state the opening figures for 2018-2019 figures should not be made.
- Request from Friends of Bilbrook to apply for a New Right of Way between the Jubilee Wood and the public footpath which runs north from the Twentyman Playing Fields to Pendeford Hall Lane. – Dec Agenda item

Items emailed to Councillors

Oct 28, Nov 2, 9, 16, 23., 30 SPCA Bulletins
 14.11.17 i54 Tree Work adjacent to canal conservation area
 16.11.17 Changes to Subsidised Bus Journeys in Staffordshire Approved

On-going Matters

Twentyman Playing Fields Assoc.	Cost for legal advice received.
Joey's Lane Car Park Registry	Staffs County Council have submitted the application to the Land Registry. 06/09/17 – SCC confirmed 2.11.17 application had not been accepted. Appeal has been raised and still on-going at 22.11.17
Local Council Award Scheme	On hold due to workload.
Parking restrictions - Carter Avenue	To be discussed with the new County Councillor when elected.
Electronic Banking	Clerk to look into this.
New Office Printer	Three Quotes requested.
Pre-payment card	Finance Committee looking into this.
Signs on the Village Green and Changing Room Roof	With the Twentyman Committee for discussion.
Lane Green Court	Intercom still not fixed as of 29.11.17.
"No Cycling" signs on alleyway - Bilbrook Road to Cherry Tree Gdns.	Request sent to Staffs County Council Highways requesting "No Cycling" signs be reinstated on the alleyway. Works still outstanding 30.11.17
Weight restrictions on Pendeford Hall Lane Bridge.	Request sent to Mark Sutton, County Councillor Brewood Division who has asked Highways to comment on the suitability of the bridge for HGVs and is awaiting a reply.
Complaint from resident regarding CCTV on Lane Green Road	It is being dealt with by South Staffs Council as this is not a Parish issue.
Twinning Association 20th Anniversary – April 2018	Quote received for fingerpost as a guide. £932.21. Quote forwarded to Codsall Parish Council. Email sent to Twinning Association for further information.
Request for dog Fouling signs for "Jubilee Wood", off Watery Lane.	Signs collected from South Staffs Council and passed to Friends of Bilbrook to put up as they are responsible for the Wood.
Speeding signs on Dam Mill	Look into funding in 2018.
Bench in memory of local resident George Hill	£220 raised by residents has been banked in the Parish Council Current Account. To consider a metal bench following destruction of Wooden Benches by Vandals.
Damaged Benches on Twentyman Playing Fields	To look at funding this from the Commissioner's People Power Fund – two rounds of funding will be held by the Commissioner, the first which opens on 1 March and closes on 14 April
HGV's missing the Balioil Road Turning	Request sent to Staffs County Council Highways Department for better signage.

Planning Applications received between meetings

Details can be found at: www.sstaffs.gov.uk/planningfiles. All applications to be reviewed at Full Council Meeting

Enforcement Cases

None received this month

Planning Decisions Issued

17/00487/FUL - Lane Green Cottage 21 Bilbrook Road, Bilbrook, WV8 1EU. New pitched roof for detached garage. APPROVE Subject to Conditions

17/00510/ADV - Unit G2 Valiant Way, Bilbrook, WV9 5GB. 1 x fascia sign (non-illuminated) 1 x hanging sign (illuminated) and 1 x totem sign (illuminated) APPROVE Subject to Conditions

17/00516/FUL - 100 Birches Road, Bilbrook WV8 2JP. New dormer windows to existing loft conversion. APPROVE Subject to Conditions

17/00551/FUL - Balliol Business Park Balliol Road, Bilbrook, WV9 5EU. Extensions to facilitate the installation of a new production line. APPROVE Subject to Conditions

17/00553/LUP - 15 Lane Green Avenue, Bilbrook, WV8 2JT. Formation of loft conversion and ground floor side extension. APPROVE

17/00630/FUL - 50 Downie Road, Bilbrook, WV8 1JE. Proposed single storey rear extension and 2 storey side extension to dwelling. APPROVE Subject to Conditions

17/00653/FUL - 23 Oakfield Road, Bilbrook, WV8 1LA. Erection of a new garage and access drive. APPROVE Subject to Conditions

17/00734/FUL - 76 Birches Road, Bilbrook, WV8 2JR. Extensions and alterations to existing bungalow and associated works. APPROVE Subject to Conditions

17/00767/FUL - 22 Birches Road, Bilbrook, WV8 2JR. Single storey rear extension. APPROVE Subject to Conditions

17/00839/LUP - 43 Oakfield Road, Bilbrook, WV8 1LA. Proposed rear extension and conversion of rear half of garage to form a shower room. APPROVE

Publications Available in the Parish Office

-Allotments & Leisure Gardener – Issue 4

-Staffordshire Wildlife – Winter 2017

Training Attended

Budgets, Precepts & Annual Returns – Parish Clerk & Cllr I Fieldhouse

VAT – Parish Clerk

GDPR (Data Protection) Briefing – Parish Clerk