

Bilbrook Parish Council, Bilbrook Village Hall
Meeting held on Wednesday 5th July 2017 at 7.00pm
Minutes

Present:

Councillors:

M Barrow, V Chapman (Chairman), I Fieldhouse, P Fieldhouse, A Hill, I Kenyon, R Marshall (Vice Chairman), J Michell, A Morrison, G Price

Also present: K Daker (Parish Clerk)

Public Forum – 3 members of the public were present. One member of the public spoke about their concerns following an accident on the 1st July on Codsall Road near the junction of Lane Green Road. They requested a meeting with Highways to come up with ideas for calming traffic. Cllr Marshall agreed to arrange a site meeting on Thursday 13th July.

Two residents from Carter Avenue raised concerns about parking in Carter Avenue and Duck Lane. They have raised their concerns before but recently there have been a number of issues related to the new housing development on the corner of Duck Lane and Wolverhampton Road. It was explained that Cllrs Chapman & P Fieldhouse had a meeting with the site manager. He explained all lorries will now go onto the site and no longer park on the pavement of Duck Lane making it difficult to pass. In the financial year 2018-19 the County Council will be addressing the parking with putting in yellow lines. The residents concern is the enforcement of the yellow lines. It was suggesting looking into how Woodthorne School have solved their parking problems.

Meeting commenced at 7.25 pm

031/17 Apologies

Cllrs D Hutchinson and P Hutchinson

032/17 Declarations of Interest and Dispensations

The following declarations of Interest were received.

Item	Councillor(s)
37/17	G Price as a sponsor of a website designed by one of the suppliers

No dispensations were received.

033/17 Approval of minutes and matters arising

Minutes of the following meetings having previously been distributed, were signed as a true and correct record:

- **Meeting of the Parish Council — 7th June 2017**

Minutes from the following were noted for information:

- **Twentyman Committee – 17th May 2017**

034/17 Police Report - (Previously Distributed without the monthly data)

PCSO Tromans confirmed that PCSO Karen Terry will be joining the team full-time.

Some issue over the last month:

- Joey's Lane, concerns raised about littering on the park. A PCSO needs to be present for it to be enforceable.
- One Stop and Lloyds have been hit by shoplifters. The police are working with the shop keepers to identify the culprits.
- There have been 2 Burglaries in Bilbrook.

- Violence against juveniles has been dealt with.
- The PCSO's are currently targeting ASB at the Lane Green shops area.
- British Transport Police dealt with two issues at Bilbrook Train Station.
- Parking is an on-going issue. In Carter Avenue there is very little the PCSO's can do as parking on double yellow lines is a civil matter. The police also do not have the power to prosecute for parking on the pavement as it's the responsibility of the County Council.
- Cllr Marshall agreed to look into requesting the County Council send parking enforcement officer to patrol Carter Avenue.
- Oak Field Road – a BMW was stolen. The police are looking into this.
- May Thorn Gardens – Attempted burglary.
- 3 cannabis growers found in Bilbrook. Investigations are still on-going.
- Dam Mill – Request made for speed Indicator Signs.
- PCSO Tromans asked if the Parish Council could get Community Speed Watch going.

035/17 Clerks Report/Correspondence/Administration/Resident Complaints

- a) **The following updates were received:-**
 Bilbrook Resilience Project – Next Meeting Monday 17 July
 Land Next to Bilbrook Train Station – Register of title received.
To be removed from the Clerks Report on-going matters:
 Parish Logo, water tap, grazing agreement, traffic complaint from resident, bollards and parking on Ringhills Road.
Resolved: To accept the monthly report previously distributed and attached for reference.
- b) **Woodman Pub.** Regarding re-introducing parking charges. **Matter of Report:** Cllr Marshall confirmed that the brewery and the pub manager had been contacted and a site meeting is to be arranged.
- d) **Alleged Pollution of the Brook.** Email received from a Bilbrook Resident alleging pollution of the Brook by Taylor Wimpey. **Resolved:** As the pollution is in Codsall it should be raised with Codsall Parish Council.

036/17 Finance

- a) **Resolved** To receive the following Financial reports to 30th June 2017 previously distributed:
 - Budget comparison report
 - Cashbook - Summary of Receipts / Payments since last meeting
 - Detailed list of Receipts since last meeting – No receipts for June 2017.
 - Detailed list of payments since last meeting**Matter of Report :** Grounds Maintenance payment has been corrected from £ 2,000 to £2,200
- b) **Clerks Timesheet - Matter of Report** - Confirmation by the Chairman of the authorisation of the Clerk's timesheet.
- c) **Bank Reconciliations - Matter of report:** The Bank Reconciliations to 3rd May and 2nd June have previously been checked and signed by Cllr I Fieldhouse.
- d) **Petty Cash Count - Matter of Report:** Confirmation by the Chairman that the petty cash was counted and agreed to the record on 4/7/2017

037/17 Grant Applications / Subscriptions / Other Expenses for discussion

- a) South Staffs Council – Legal Services Retainer for £500. There is currently £73 of time left. **Resolved:** Not to take out the retainer for the time being.
- b) Morfe Valley Arboriculture – **Resolved:** to approve the retrospective approval of preliminary report on trees on Twentyman Playing Field for £60.
- c) Following a recommendation from the Open Spaces Working party
Resolved: To undertake a tree survey
Resolved: To select the quote from Morfe Valley Arboriculture for £540.
- d) **Resolved:** to purchase 5 Replacement bollards for around the village @ £12.25 each + VAT.
- e) **Resolved:** To purchase a Bilbrook Parish Council .gov .uk website and email address. Total cost £153.99.

038/17 Planning (Details can be viewed at <https://apps.sstaffs.gov.uk/sscwebviewer>)

Application No:	17/00510/ADV
Proposal:	1 x fascia sign (non-illuminated) 1 x hanging sign (illuminated) and 1 x totem sign (illuminated)
Location:	ERA, Unit G2 Valiant Way, South Staffordshire, WV9 5GB
Decision:	Approved
Application No:	17/00516/FUL
Proposal:	New dormer windows to existing loft conversion
Location:	100 Birches Road, Bilbrook, WV8 2JP
Decision:	Approved subject to neighbours approval
Application No:	17/00487/FUL
Proposal:	New pitched roof for detached garage
Location:	21 Bilbrook Road, Bilbrook, WV8 1EU
Decision:	Approved subject to neighbours approval
Application No:	17/00574/LHSHLD
Proposal:	Single storey rear extension projecting 3.6m from rear wall, maximum height 3.5m, height to eaves 2.3m.
Location:	93 Bilbrook Road, Bilbrook, WV8 1EP
Decision:	Approved subject to neighbours approval
Application No:	17/00560/LHSHLD
Proposal:	Full width single storey extension with a mono pitched roof.
Location:	15 Lane Green Avenue, Bilbrook, WV8 2JT
Decision:	Approved subject to neighbours approval

All District Councillors present wish it to be recorded that their views were a preliminary view and one that they may change when they hear all the evidence at the District Planning Committee.

039/17 Policies for approval

- a) Revised information available under the model publication scheme. **Resolved:** approved. The Clerk to update the scheme when the new website goes live.

040/17 Staffordshire County Council / Transport / Parking

- a) Verbal Report by Cllr Robert Marshall
 - Most issues raised relate to parking and transport issues
 - Cows crossing signs – meeting with the farmer on Wednesday 12th
 - Unemployment unchanged from last month.
 - Potholes some still need fixing e.g. on Millennium Way and Pendeford Mill Lane

- Cllr Marshall was asked if he could approach the police and get some parking bollards on Carter Avenue.

b) Carter Avenue – Discussed in the public forum

041/17 South Staffordshire District Council, Cllrs Val Chapman and Paul Fieldhouse.

- Grenfell Tower In view of the tragic events at Grenfell Tower, SSDC has been in contact with the Department for Communities and Local Government to ensure that we have none of the affected cladding on any Council properties. SSDC confirms we do not have the affected cladding on any of our properties.
- Dog Fouling in South Staffordshire Investigations into a persistent dog fouling problem on the Wolverhampton Road in Penkridge have finally paid off with a gentleman from Penkridge admitting he was responsible and being issued with a fixed penalty. There have been a number of complaints and it has involved a lot of door knocking and talking to witnesses to find out who was responsible.
- Consultation on West Midlands Interchange SSDC Members attended a briefing by Four Ashes Limited on Tuesday 4 July 2017 at 5.45pm in the Council Chamber. This was a meeting for members (District and County) and not a public event.
- The formal stage 2 consultation on the West Midlands Interchange will be carried out between Wednesday 5 July and Wednesday 30 August 2017. The West Midlands Interchange is a proposed Strategic Rail Freight Interchange with warehousing and other associated development that would be built on land west of Junction 12 of the M6 in South Staffordshire. This is an opportunity for residents and other stakeholders to provide comments to Four Ashes Ltd on the updated proposals based on a revised western rail terminal option. Cllrs Chapman, Marshall and Fieldhouse agreed that it was important for as many members of the public to attend the public consultations before 30th August in order to understand the full impact on South Staffordshire and its infrastructure. They urged as many parish council members to attend and make as much noise about concerns for the parish of Bilbrook and the impact not only on parishes in the north of South Staffordshire, but also Bilbrook and neighbouring parishes.
- SSDC Chairman of Council – Cllr Val Chapman. Since being elected as Chairman of the Council at the beginning of May, it's been a varied and interesting time from attending official Civic functions, a 100th birthday celebration, presenting prizes at the SSCVA event on 17th June – it's extraordinary how many unsung heroes there are out there - and the Gala Performance of Shakespeare's The Tempest at Stafford Castle.
- In Staffordshire & Stoke on Trent a year round calendar of competitive sporting opportunities has been created and designed to get young people competing in both intra and inter school activity. Friday 23rd June, I had the pleasure of seeing over 2000 young people at Keele University taking part in the School Games Level Three Festival, where winning teams from School Sport Partnership level tournaments compete for the title of county champions.

042/17 Section 17 of the Crime & Disorder Act 1998

To acknowledge responsibilities under Section 17 of the Crime and Disorder Act 1998 – this places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purpose of the Crime and Disorder Act.

043/17 Date of next meeting – to be held Bilbrook Village Hall, Joeys Lane:

- Parish Council Meeting – **Wednesday 6th September 2017 at 7.00pm**

Meeting closed at 8.55 pm

Signed: Dated: